



International TSO
Ottawa ON K1A 1A8

Dear Madam:

Re: Goods and services tax/harmonized sales tax (GST/HST)
credit

Reviews of the goods and services tax/harmonized sales tax (GST/HST) credit are conducted on a regular basis. Your account has been selected for review.

Please complete the attached questionnaire and return it to us along with the requested documentation within 30 days. If you do not reply, we will adjust your account based on the information available. This adjustment could result in a reduction in the amount of GSTC received and you may be required to repay amounts already received. If an adjustment is made to the amount of credits received, a notice will be sent.

Canada International TSO
2204 Walkley Road
Ottawa ON K1A 1A8

Long Distance : 1-800-267-5177
Fax : 613-941-9776
Web site : www.cra.gc.ca

ATTACHMENT PAGE 1

Validation questionnaire

Period under review: _____ to present

Please provide your current status in Canada (i.e. Canadian citizen, permanent resident, temporary resident):

In order to validate your residential address(es) for the entire period under review, please provide:

- A) If you are the owner of your residence, your property tax bill(s) for each year under review. Your property tax bill(s) must include your full name, the address of the property and the year.
- B) If you are a tenant, your rental/lease agreement or letter from the landlord. Documentation must cover the entire period under review. An acceptable letter from the landlord must include all of the following details and should be written on the company or individual's letterhead:
- the date(s) the rent was paid
 - the address of the property you rented
 - the name of the person or business who received the payment
 - the signature of the landlord

In addition to either A) or B) please provide one of the following documents for each year under review:

- C) mortgage papers;
- D) insurance policies;
- E) household bills (gas, electricity, cablevision or residential telephone (landline)). Please provide TWO of these documents per year for each year under review;
- F) driver's licence and vehicle registration (front and back);
- G) registered retirement savings or employment pension plans for the period of review.

ATTACHMENT PAGE 2

If you left Canada during the period under review, please provide the date of departure, the date of return, and the reason for each of your stays outside of Canada.

Date of departure	Date of return	Reason for absence
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you need more space, use a separate sheet of paper.

IMPORTANT:

Please ensure that you have enclosed your supporting documentation for the ENTIRE period under review. Photocopies should be clear and easy to read. Print your social insurance number at the top of all photocopies.

If you do not reply or do not provide the requested information and supporting documentation, we will stop or revise your payments. You may also be required to repay amounts already received. If you are unable to provide the requested documentation within 30 days, you can write to us at the address and/or fax number indicated on this letter.

For more information, go to www.cra.gc.ca/benefits or telephone the appropriate toll-free number:

Canada child tax benefit 1-800-387-1193
Goods and services tax/harmonized sales tax credit 1-800-959-1953

CERTIFICATION:

I/We declare that the information provided on this questionnaire is, to the best of my/our knowledge, correct and complete.

Your name (print) _____

Your signature _____ Date _____

Telephone number: Home (____) _____ Work (____) _____

ATTACHMENT PAGE 3

The weekday(s) and time(s) that you can be contacted by
telephone during business hours (Monday to Friday)
from 7:00 a.m. to 5:00 p.m. _____

If applicable:

Spouse or common-law partner's name _____

Spouse or common-law partner's signature _____

NOTE:

It is an offence to make a false or misleading statement.